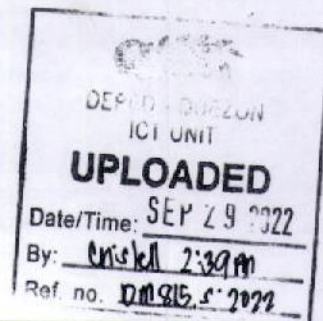




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



19 September 2022

DIVISION MEMORANDUM

DM No. 815, s. 2022

**PHYSICAL INVENTORY PLAN (PIP) FOR THE CONDUCT OF ACTUAL PHYSICAL
COUNT OF PROPERTY, PLANT AND EQUIPMENT (PPE) FOR THE ONE-TIME
CLEANSING OF PPE ACCOUNT BALANCES**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Public Elementary and Secondary School Heads
District and School Property Custodian
All Administrative Officer II
All Others Concerned

1. Relative to DM 766, s. 2022, the Division Inventory Committee will be joined by an additional Technical Working Group for 2nd Congressional District with members as follows.

Marbin Jeramil D. Fragata, Planning Officer
Paul Clifford N. Marquez, SEPS – SGOD SOCMONET
Engr. Sharmaine Cortas – Education Facilities Section
Norvic C. Villania, AO II – Admin Section
Gloria F. Magtibay, AO II – SGOD
Lorena G. Abdon, ADAS III – Accounting Section
Claudine Gayle G. Almendras, AO II - Sariaya
Annabelle C. Bacon, AO II – San Antonio
Estrella T. Caril, AO II – Candelaria East
Ma. Christine Joyce N. Dudas, AO II – Candelaria West
Christine A. Bihis, AO II – Tiaong I
Lilibeth L. Castellano, AO II – Tianong II
Vina Marie Adriano, AO II – Tiaong I
Marren A. Brucal, AO II - Dolores
Viviana Q. Alipio, ADAS II, Bignay NHS, Sariaya

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The Division Inventory Committee composing of four (4) teams will conduct the Physical Count of Property, Plant and Equipment (PPE) from September 26, 2022 to November 2022. The members of the Inventory Committee shall be temporarily relieved of all their regular duties as stated:

“Section 5.3 of COA Circular 2020-006 states that “The members of the Inventory Committee shall be temporarily relieved of all their regular duties to devote their full time in the conduct of the physical inventory taking until the same is completed.”

2. With reference to Commission on Audit Circular No. 2020-006, **“Guidelines and Procedures in the conduct of Physical Count of Property, Plant and Equipment (PPE), Recognition of PPE Items Found at Station, and Disposition for Non-Existing/Missing PPE Items, for the One-Time Cleansing of PPE Account Balances of Government Agencies**, this Office hereby transmit the Physical Inventory Plan (PIP) for Property, Plant and Equipment (PPE) for the conduct of physical inventory taking within the Division Office including Sub-Offices and all schools from September to November 2022.
3. All concerned personnel are enjoined to prepare the necessary documents relative to the implementation of this Physical Inventory Plan and submit on the date stipulated in this plan. All non-teaching personnel are hereby requested to give assistance and are directed to observe the following activities below:
4. Attached to this Memorandum are the following:
 - a. Division Inventory Committee and its Functions (Enclosure “A”)
 - b. Implementation Plan (Enclosure “B”)
 - c. Physical Inventory Plan
 - d. Annexes of COA Circular 2020-006:
 - i. Inventory Count Form (ICF)
 - ii. List of PPEs Found at Station
 - iii. List of Non-Existing/Missing PPEs
 - iv. Registry of Derecognized PPEs (RDPPE)

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- e. Property Acknowledgment Report (PAR)
 - f. Location Code of Offices and Schools
5. Public Schools District Supervisor and School Heads shall be at their respective stations and must provide transportation from district office to the schools within the district. An office vehicle will be used by the team from the Division Office to the three Sub-Offices, 2nd Congressional districts and nearby municipality districts of 1st Congressional district.
6. Travel and other incidental expenses relative thereto shall be charged against School/Division MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination and of strict compliance to this Memorandum is highly desired.

ELIAS A. ALICAYA JR. EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Supmcsr09/19/2022

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PHYSICAL INVENTORY PLAN (PIP) FOR PROPERTY, PLANT AND EQUIPMENT (PPE) ACCOUNT


I. Preliminary Activities

The Division Inventory Committee, through the Supply Section, must undertake the following Preliminary Activities:

- a. Initiate coordination meetings with the Accounting Section in sorting out issues on record discrepancy.
- b. Provision of Property Tag design in conformity with the data requirements indicated in the Circular for approval of the Division Inventory Committee

	PROPERTY NUMBER	
	ASSET CLASSIFICATION	
	ITEM/BRAND/MODEL	
	SERIAL NUMBER	
	ACQUISITION COST	
	ACQUISITION DATE	
	PERSON ACCOUNTABLE	
	VALIDATION/SIGNATURE	
	"Removing or tampering of this sticker is punishable by Law"	

Property Tag for PPE – items amounting to P15,000.00 and above (Black and Yellow Sticker)

	PROPERTY NUMBER	
	ASSET CLASSIFICATION	
	ITEM/BRAND/MODEL	
	SERIAL NUMBER	
	ACQUISITION COST	
	ACQUISITION DATE	
	PERSON ACCOUNTABLE	
	VALIDATION/SIGNATURE	
	"Removing or tampering of this sticker is punishable by Law"	

Property Tag for Semi- Expendable Items/Equipment – items amounting to less than P15,000.00 (Black on Green Sticker)



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Property Tag for SEF properties

- c. Preparation of needed equipment and materials (i.e bar code printer, bar code scanner and stickers) to be used in property tagging and inventory taking.
- d. Preparation of necessary report needed in reconciliation period with the Accounting Section.
 - d.1 Property Cards
 - d.2 Stock Cards
 - d.3 Latest Report for Physical Count of Property, Plant and Equipment (RCPPE)/Asset Registry
 - d.4 Copy of data list of Inventory and Inspection Report of Unserviceable Properties (IIRUP) to verify items that have already been disposed.
 - d.5 Copy of list of Items transferred to various schools through Property Transfer Report (PTR)
 - d.6 Property Acknowledgment Receipt (PAR) per employee.
 - d.7 Preparation of initial list of items for disposal.
 - d.8 Printing of properties per Office

II. Reconciliation Process

The Accounting must undertake updating of its records of acquisition, disposal, transfer of PPEs in the PPE Ledger Cards (PPELCs). The updated PPELCs of Accounting must be cross-validated with the RCPPE of Supply Section.

- a. List of PPE Items which are recorded in the PPELCs but not included in the RCPPE.
- b. PPE Items which are included in the RCPPE but NOT recorded in the PPELCs.



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After the completion of reconciliation between the Supply Section and the Accounting Section, the following reports are required to be submitted to the Division Inventory Committee.

III. Designation of Physical Inventory Team

The Division Inventory Committee may designate personnel to undertake the Physical Counting for check and balance.

a. Checkers - Responsible in checking the description of items in the Inventory Report and state the actual condition of the item.

b. Counters – Responsible in listing all items that are found in the station and indicate condition of property in the Inventory Count Form (ICF).

c. Taggers – Responsible for laying and replacing the property tag on the equipment and indicate the property code in the ICF and take picture of the equipment.

d. Validators – Countercheck the Inventory Report and ICF.

e. Supply Office Personnel – Responsible for the orientation of designated Inventory Team in the conduct of inventory and PPE classifications.

- Responsible for preparation and printing of ICF that will be used by Checkers and Counters

- Responsible for printing of property tags per equipment

- Responsible for preparation of PAR of items

- Responsible for the issuance of new/renewal of PAR

- Updating of Reports of PPE and Property Cards

- Preparation of items for derecognition

f. Accounting Office Personnel – Reconcile PPEs/SLs with Property Cards

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- Take necessary accounting entries to reconcile books of accounts based on balances in the RPCPPE as adjusted.

g. Representative from COA - Witness/Observer

IV. Physical Inventory Taking

- a. The Chairman of the Inventory Committee provides the Checkers and Counters a copy of the updated Inventory Report of PPE, Inventory Count Form and supplies needed.
- b. The Checkers and Counters will take the first step on the actual undertaking followed by the Taggers and Validators taking the last step.
- c. Checkers and Counters submit accomplished ICF to the Chairman.
- d. The Inventory Committee will review, consolidate and finalize the ICF and prepare report.
- e. The Supply Section and Accounting Section updates respective reports of PPE and prepare all documents in the conduct of inventory taking.
- f. Division Office Inventory Committee will finalize reports and reconcile balances in the Books of Accounts.
- g. The Division Supply Officer will submit the finalize reports of PPE and items for derecognition to Commission on Audit.
- h. The Division Supply Officer will recommend preparation of Inventory and Inspection Report of Unserviceable properties found during the conduct of Physical Inventory Taking.

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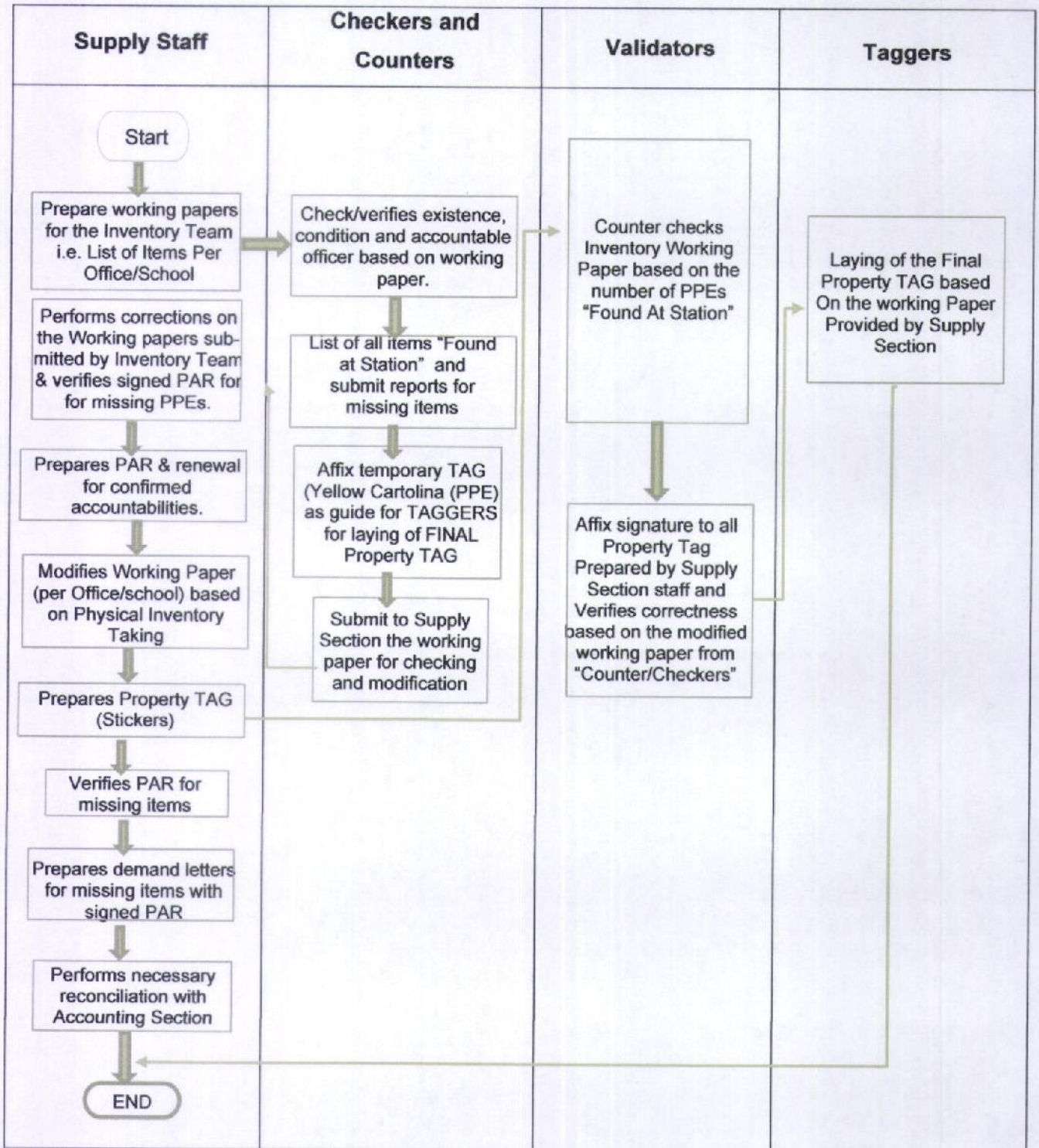
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Physical Inventory Plan Flow Chart



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V. Schedule of Physical Inventory Taking

- a. Division Office – September 26 – 30, 2022
- b. Sub-Offices – October 3-7, 2022
- c. Schools – October 10, 2022 to November 29, 2022

VI. Submission of Report

Based on COA approved derecognition, findings and reconciliation result of the actual inventory taking, the Division Inventory Committee shall submit the Final Report of Physical Count of Property, Plant and Equipment (RPCPPE) to the COA.

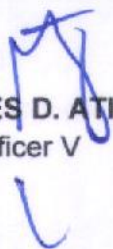
The said report will now be the basis for the Accounting Division to update its Property, Plant and Equipment Ledger Card (PPELC) and will serve as the beginning balance after the "One-Time Cleansing".

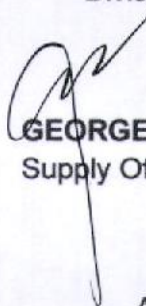
Recommending Approval:



GREGORIO A. CO, JR.

Chairman

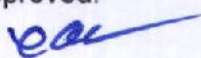
Division Inventory Committee


MARIA DOLORES D. ATIENZA
Administrative Officer V


GEORGE D. AGUILA
Supply Officer II


EDMUNDO R. MARIN JR
OIC – Accountant III

Approved:


ELIAS A. ALICAYA JR. EdD.
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

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Enclosure A. Division Inventory Committee and Its Functions

DepEd - Division of Quezon Province
One-Time Cleansing of PPE Account Balances
 Duties and Responsibilities of Division Inventory Committee Members during the conduct of physical Inventory Taking Activities (PITA)

Division Inventory Committee		Duties and Responsibilities
Chairman	GREGORIO A. CO, JR. Assistant Schools Division Superintendent	1. Overall lead and guidance to the Division Inventory Committee in conducting physical Inventory taking activities (PITA). 2. Overall progress monitoring of the conduct of PITA. 3. Resolves issues and procedures that will be encountered by the team. 4. Ensure that PITA are executed in accordance with the approved Physical Inventory Plan. 1. Act as team lead in 2nd Congressional District (SDO) and 4th Congressional District (Gumaca). 2. Daily and weekly progress monitoring of PITA and report to the Chairman of the PITA accomplishments. 3. Resolve and elevate to the Chairman any issues encountered by the team. 1. Act as team lead in 1st Congressional District (Real) and 3rd Congressional District (Catanauan). 2. Daily and weekly progress monitoring of PITA and report to the Chairman of the PITA accomplishments. 3. Resolve and elevate to the Chairman any issues encountered by the team.
Vice-Chairman	MARIA DOLORES D. ATIENZA Administrative Officer V GEORGE D. AGUILA Supply Officer II	
	EDMUNDO R. MARIN JR. HAZEL B. SAUBIO RICHARD E. VEDAÑO HECTOR C. LAURIO ENGR. RAMIR O. ARBOLENTE ENGR. DANIEL I. HUTAMARES, JR.	
	Semi-Expendable Items, PPE such as Furniture and Fixture, Land, Motor Vehicles, Medical and Dental Equipment	Building and Other

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Members	Infrastructure	Property, Plant and Equipment (PPCPE).
ENGR. GIAN CARLO O. PARDILLA ARVIN P. REPASO	ICT Equipment and Communication Equipment	4. Ensure that forms are accomplished with the correct PPE information such as classification, depreciation, costing and estimated useful life according to Government Accounting Manual (GAM)
WILBERT B. PORTEZA RONNEMMELE A. RIVERA ARLENE M. TOLENTINO LAARNI ROSE R. GUTIERREZ DANICA V. JARANILLA KRISTOFFER O. OINEZA	Books and Learning Materials Motor Vehicles Office Equipment, Machinery Equipment, Sports and Other Equipment	5. Provide relevant documents related to PPE account.
Secretariat MARIA CECILIA S. RODRIGUEZ MICHELLE P. DE MESA	GUMACA SUB-OFFICE and designated School Personnel REAL SUB-OFFICE and designated School Personnel CATANAUAN SUB-OFFICE and designated School Personnel COA Auditor and Audit Team Members	1. Assist the Division Inventory Committee in the conduct of PTA. 2. Act as Secretariat of the Division Inventory Committee.
Technical Working Group		1. Assist the Division Inventory Committee in the conduct of PTA.
Observer		1. Witness to the entire inventory taking.

Prepared by:

MARIA CECILIA S. RODRIGUEZ
 Administrative Officer II

Recommending Approval:

GREGORIO A. GO JR.
 Assistant Schools Division Super

Approved:

ELIAS A. ALCAYA JR.
 OIC - Schools Division Superintendent

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Enclosure B. Implementation Plan

DepEd - Division of Quezon Province
One-Time Cleansing of PPE Account Balances
 Implementation Plan

LEGEND:
 AS - Accounting Section
 SS - Supply Section
 DIC - Division Inventory Committee
 PITA - Physical Inventory Taking Activities

I.	Activities	Reference COA Circular 2020-006	Office/P erson Respon sible	Preparatory Activities	PITA Proper			Post PITA	MOVs/Deliverables
					Sep-22	Oct-22	Nov-22		
	1 Preparatory Activities								
	1 Creation of Inventory Committee	5.2	SS						Division Memo No. 330
	2 Hiring of Job Order support staff			N/A					
	3 Implementation Planning - Supply and Accounting Section		AS						Minutes of Meeting, Attendance sheet
	4 Obtain latest RPCPE/PIP	6.1.1	SS						January 5, 2022, September 14, 2022
	5 Update PPE Ledger Card (PPELCs)	6.1.2	AS						
	6 Coordination Meeting for the target dates of completion of preparatory activities of Accounting and Supply prior to Physical Inventory Taking Activities.		DIC						
	7 Procurement of new property stickers		SS						
	8 Inform/invite COA to witness the entire Inventory taking.	5.4	DIC						

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	9	Compare latest RPCPPE versus PELCS	6.1.3	SS & AS															
	10	Submit approved PIP1 to the COA before the start of inventory taking activities		DIC															
II	Physical Inventory Taking Activities (PITA) (Refer to Physical Inventory Plan)																		
III	Post PITA																		
	1	Prepare RPCPPE issued from the ICF accomplished by DIC during PITA (RPCPPE in 4 copies (COA, AS, SS and DIC))																	
	2	Submission of RPCPPE as of																	
	3	Reconciliation of Inventory Count with Supply and Accounting records within ten (10) days from rendition of the RPCPPE by the DIC (Property Cards reconciled with PPLECS)																	
	4	Update Property Cards																	
	5	Prepare List of PPEs Found at Station and the corresponding PCs																	
	6	Prepare a List of Non-Existing/Missing PPEs as described in the RPCPPE using forms Annex "C"																	
	7	Renew all Property Acknowledgement Receipts (PARs)																	
	8	Prepare Inventory and Inspection Report of Unserviceable Property (IRUP)																	

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9	Prepare accounting entries for PPEs that were "Found at Station" and Non-existing or Missing.																	
10	Prepare accounting entries for Non-existing/Missing to recognize loss of PPE and set up receivable from accountable officer.																	
11	Update PPELCS/SLs																	
12	Prepare accounting entries to write-off/drop from the books the remaining balances																	
13	Ensure total balance PPELCS/SLs tally with the balances of controlling PPE accounts in the GL																	
14	Verify disposal of PPEs through IIRUP, or transfer through Property Transfer Report (PTR) and submit to Accounting Unit the original copies of IIRUP and PTRs for disposed and transferred PPE items.																	
15	Prepare accounting entries to derecognize disposed/transferred PPEs.																	
16	Determine/verify from Supply Unit's file copy of the PAR's, PCs and other available property records the accountable person for non-existing, missing PPEs not otherwise disposed or transferred. Take note of pending Request for Relief.																	

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17	Report to the SDS of the non-existing/missing PPEs without pending Request for Relief																		
18	Issue demand letters to accountable officer/personnel.																		
19	Prepare and submit to Accounting Section the List of Non-Existing/Missing PPEs with complete information which have pending Requests of Relief, as well as the corresponding accountable officers/personnel.																		
20	Prepare accounting entries for the loss of PPE and set up the corresponding receivables from concerned																		
21	Investigation for non-existing/missing PPEs for which accountability could not be established.																		
22	Issue demand letter if accountability was pinpointed.																		
23	Furnish Accounting Section of the certified copy of investigation report and demand letter.																		
24	Recognize loss of PPE and set up the corresponding receivables from accountable personnel.																		
25	Request Relief of Accountability over the missing PPE if after the investigation, accountability could not be pinpointed, authority for derecognition may requested from the COA.																		
26	Derecognize for the books of accounts the non-existing/missing PPEs without available record of accountability only upon the grant of specific																		

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Enclosure C- Schedule of Physical Inventory-Taking Activities (PITA)
One-Time Cleansing of PPE Account Balances
Schedule of Physical Inventory-Taking Activities (PITA)
 Date: September to November 2022

SEPTEMBER 2022	
DIVISION OFFICE (September 26 - 30, 2022)	
Day 1 26-Sep-22	Day 2 27-Sep-22
Day 3 28-Sep-22	Day 4 29-Sep-22
Day 5 30-Sep-22	
1. Office of the SDS 2. Office of the Assistant SDS 3. School Governance and Operations Division (SGOD) Office	1. CID Office 2. Administrative Office 3. Human Resources Office
CHECKER Gregorio A. Co, Jr. - Team Leader Maria Dolores D. Atienza George D. Agulla Hazel B. Salibio Richard E. Vedaño Maribin Jeramli D. Fragata COUNTER Engr. Ramir O. Abolente - Team Leader Hector C. Laurio Engr. Daniel I. Hutamares Jr Engr. Gian Carlo O. Pardilla	CHECKER Maria Cecilia S. Rodriguez - Team Leader Edmundo R. Marín Jr. Kristoffer O. Olmaza Beejay C. Zabala Norlito M. Frias Michelle P. De Mesa Lovena G. Abdon COUNTER Maria Dolores D. Atienza - Team Leader Gregorio A. Co, Jr. George D. Agulla
1. Records Office 2. Legal Office 3. Budget Office	1. Accounting Office 2. Cashier's Office 3. Education Facilities Office 4. ICT Office
CHECKER Arlene M. Tolentino - Team Leader Romjenmele A. Rivera Willbert B. Portaza Laarni Rose R. Gutierrez Danica V. Jaranilla Gloria F. Magtibay COUNTER Beejay C. Zabala - Team Leader Edmundo R. Marín Jr. Kristoffer O. Olmaza	CHECKER Engr. Daniel I. Hutamares Jr - Team Leader Hector C. Laurio Engr. Ramir O. Abolente Engr. Gian Carlo O. Pardilla Arvin P. Repaso Paul Clifford N. Marquez COUNTER Arlene M. Tolentino - Team Leader Romjenmele A. Rivera Willbert B. Portaza
1. Health Office 2. COA Office 3. LR Office 4. Planning Office 5. Supply Office	CHECKER Richard E. Vedaño - Team Leader Gregorio A. Co, Jr. Maria Dolores D. Atienza George D. Agulla Richard E. Vedaño Maribin Jeramli D. Fragata COUNTER Hector C. Laurio - Team Leader Engr. Ramir O. Abolente Engr. Daniel I. Hutamares Jr

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OCTOBER 2022				
SUB - OFFICES (October 3 - 7, 2022)				
REAL Sub-Office	CATANAUAN Sub-Office	GUNMACA Sub-Office		
Avin P. Repaso Paul Clifford N. Marquez TAGGER Ronjemmele A. Rivera - Team Leader Wilbert B. Porteza Arlene M. Tolentino Laarni Rose R. Gutierrez Danica V. Jaranilla Gloria F. Magtibay VALIDATOR Edmundo R. Marin Jr. - Team Leader Kristoffer O. Oineza Maria Cecilia S. Rodriguez Beeljay C. Zabala Norlito M. Frias Michelle P. De Mesa Lorena G. Abdon	Hazel B. Salibho Richard E. Vedaño Marlin Jeramill D. Fragata TAGGER Avin P. Repaso - Team Leader Engr. Ramir O. Arboliente Engr. Daniel I. Hutamares Jr Engr. Gian Carlo O. Pardilla Paul Clifford N. Marquez Hector C. Laurio VALIDATOR Laarni Rose R. Gutierrez - Team Leader Ronjemmele A. Rivera Wilbert B. Porteza Arlene M. Tolentino Danica V. Jaranilla Gloria F. Magtibay	Maria Cecilia S. Rodriguez Norlito M. Frias Michelle P. De Mesa Lorena G. Abdon TAGGER George D. Aguila - Team Leader Maria Dolores D. Atienza Gregorio A. Co, Jr. Hazel B. Salibho Richard E. Vedaño Marlin Jeramill D. Fragata VALIDATOR Engr. Gian Carlo O. Pardilla - Team Leader Engr. Ramir O. Arboliente Hector C. Laurio Engr. Daniel I. Hutamares Jr Avin P. Repaso Paul Clifford N. Marquez	Laarni Rose R. Gutierrez Danica V. Jaranilla Gloria F. Magtibay TAGGER Norlito M. Frias - Team Leader Edmundo R. Marin Jr. Kristoffer O. Oineza Maria Cecilia S. Rodriguez Beeljay C. Zabala Michelle P. De Mesa Lorena G. Abdon VALIDATOR Hazel B. Salibho - Team Leader Gregorio A. Co, Jr. Maria Dolores D. Atienza George D. Aguila Richard E. Vedaño Marlin Jeramill D. Fragata	Engr. Gian Carlo O. Pardilla Avin P. Repaso Paul Clifford N. Marquez TAGGER Danica V. Jaranilla - Team Leader Ronjemmele A. Rivera Wilbert B. Porteza Arlene M. Tolentino Laarni Rose R. Gutierrez Gloria F. Magtibay VALIDATOR Michelle P. De Mesa - Team Leader Edmundo R. Marin Jr. Kristoffer O. Oineza Maria Cecilia S. Rodriguez Beeljay C. Zabala Lorena G. Abdon Norlito M. Frias
Gregorio A. Co, Jr. - Team Leader Laarni Rose R. Gutierrez Engr. Gian Carlo O. Pardilla Beeljay C. Zabala Hazel B. Salibho Technical Working Group COA Representative	George D. Aguila - Team Leader Engr. Daniel I. Hutamares Jr Avin P. Repaso Ronjemmele A. Rivera Norlito M. Frias Technical Working Group COA Representative	Maria Cecilia S. Rodriguez - Team Leader Edmundo R. Marin Jr. Engr. Ramir O. Arboliente Wilbert B. Porteza Hector C. Laurio Technical Working Group COA Representative		

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Republic of the Philippines
Department of Education
 Region IV-A

SCHOOLS DIVISION OF QUEZON PROVINCE
OCTOBER - NOVEMBER 2022

ALL ELEMENTARY AND SECONDARY SCHOOLS (October 10 - November 29, 2022)

TEAM A (REINA & POGI Area)	2nd Congressional District Including Pagbilao, Mauban, Lucban & Sampaloc)	3rd Congressional District	4th Congressional District
Gregorio A. Co, Jr. - Team Leader Laarni Rose R. Gutierrez Engr. Gian Carlo O. Pardilla Beeljay C. Zabala Hazel B. Salibio Michelle P. De Mesa Technical Working Group Administrative Officer II of all Districts in REINA-POGI Area School and District Property Custodians COA Representative	Maria Dolores D. Atienza - Team Leader Marbin Jeramil D. Fragata Engr. Sharmaine Cortas Paul Clifford N. Marquez Hector C. Laurio Kristoffer O. Olineza Arlene M. Tolentino Richard E. Vedaho Technical Working Group Administrative Officer II of all Districts School and District Property Custodians COA Representative	George D. Agulla - Team Leader Engr. Daniel I. Hutamaras Jr Arvin P. Repaso Ronjemmele A. Rivera Norito M. Frias Technical Working Group Administrative Officer II of all Districts School and District Property Custodians COA Representative	Maria Cecilia S. Rodriguez - Team Leader Engr. Ramir O. Arbolente Wilbert B. Porteza Edmundo R. Marin Jr. Technical Working Group Administrative Officer II of all Districts School and District Property Custodians COA Representative

Prepared by:

Maria Cecilia S. Rodriguez
Maria Cecilia S. Rodriguez
 Administrative Officer II

Noted:

Maria Dolores D. Atienza
MARIA DOLORES D. ATIENZA
 Administrative Officer IV
GEORGE D. AGULLA
 Administrative Officer IV

Recommending Approval:

Gregorio A. Co Jr.
GREGORIO A. CO JR.
 Assistant Schools Division Superintendent

Approved:

Elias A. Alicava Jr. EDD
ELIAS A. ALCAYA JR. EDD
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

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Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Enclosure F. Location Code of Offices and Schools

Number	School ID	School/Office	LOCATION CODE
1		Office of the SDS	0001
2		Office of the ASDS	0002
3		Curriculum Implementation Division (CID)	0003
4		Library Hub	0004
5		Learning Resources Management and Development System (LRM-DS)	0005
6		School Governance and Operations Division (SGOD)	0006
7		Accounting Section	0007
8		Administrative Section	0008
9		Budget Section	0009
10		Cash Section	0010
11		General Services Section	0011
12		Information Communications Technology (ICT) Unit	0012
13		Legal Unit	0013
14		Personnel Section	0014
15		Records Section	0015
16		Property and Supply Section	0016
17		Disaster Risk Reduction and Management Section	0017
18		School Health Section	0018
19		Human Resource Development Section	0019
20		Planning Section	0020
21		Research Section	0021
22		Education Facilities Section	0022
23		Social Mobilization and Networking Section (SOCMONET)	0023
24		School Management Monitoring and Evaluation Section (SMME)	0024
25		Youth Formation and Development Section	0025
26		Instructional Management Section	0026
27		Alternative Learning System	0027
28	108556	Aluyon ES	0028
29	108557	Amot ES (Central Annex)	0029
30	108558	Anibawan ES	0030
31	108560	Bonifacio ES	0031
32	108561	Burdeos CS	0032
33	108562	Cabugao ES	0033
34	108563	Cabungalunan ES	0034
35	501453 (108564)	Calutcot Integrated School (Calutcot ES)	0035
36	108565	Caniwan ES	0036
37	501452 (108566)	Carlagan Integrated School (Carlagan ES)	0037
38	108567	Mabini ES	0038
39	108568	Palasan ES	0039
40	108570	San Rafael ES	0040
41	108571	Tulan ES	0041
42	301335	BONIFACIO NHS (Formerly JUDITH ANNEX - Bonifacio)	0042
43	501453	CALUTCOT INTEGRATED SCHOOL	0043





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Number	School ID	School/Office	LOCATION CODE
44	501452	CARLAGAN INTEGRATED SCHOOL	0044
45	301334	BURDEOS NHS (Formerly JUDITH NHS)	0045
46	108699	Angelo ES	0046
47	108701	Batangan ES	0047
48	108702	Cablao ES	0048
49	108704	Catablingan ES	0049
50	108708	Gen. Nakar Central School	0050
51	108709	Lagmak ES	0051
52	108711	Lumutan ES	0052
53	108712	Mabagkoy ES	0053
54	108714	Makalya ES	0054
55	108716	Malining ES	0055
56	501613 (108717)	Mararaot Integrated School (Mararaot ES)	0056
57	108719	Minahan ES	0057
58	108720	Pangotloan ES	0058
59	108721	Pesa ES	0059
60	108724	Tatawiran ES	0060
61	301292	BATANGAN NHS	0061
62	501613	MARARAOT INTEGRATED SCHOOL	0062
63	108703	Canaway ES	0063
64	108705	Cynthia Village ES	0064
65	108706	Dadyangaw ES	0065
66	108707	Dinigman ES	0066
67	108710	Loilo ES	0067
68	108713	Magsikap ES	0068
69	108715	Maligaya ES	0069
70	108718	Masanga ES	0070
71	108722	Sablans ES	0071
72	108723	San Marcelino ES	0072
73	108725	Umiray ES	0073
74	301361	PSHN	0074
75	301362	PSHN MALIGAYA Ext.	0075
76	301363	PSHN UMIRAY Ext.	0076
77	108779	Abiwin Elementary School	0077
78	165007	Agos-agos ES	0078
79	108780	Alifas ES	0079
80	108781	Banugao ES	0080
81	108782	Binonoan ES	0081
82	500028 (108783)	Binulanan Integrated Sch. Page 2	0082
83	108784	Cacawayan ES	0083
84	108785	Dinahican ES	0084
85	108786	Gumian ES	0085
86	108787	Infanta CS	0086

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Number	School ID	School/Office	LOCATION CODE
87	108788	Kiborosa ES	0087
88	108789	Libjo ES	0088
89	108790	Lual ES	0089
90	108791	Magsaysay ES	0090
91	108792	Miyunod ES	0091
92	165003	New Little Baguio ES	0092
93	108794	Picab ES	0093
94	108795	Tongohin ES	0094
95	108796	Tudturan ES	0095
96	500028	BINULASAN INTEG. SCHOOL	0096
97	301332	INFANTA NHS	0097
98	301343	LANGGAS NHS	0098
99	301410	TONGOHIN NHS	0099
100	108863	PEL 1	0100
101	108864	PEL 2 (PEL 2A & 2B merged now)	0101
102	108866	PEL 3A	0102
103	108867	PEL 3B	0103
104	108868	PEL 4	0104
105	108869	PEL 5	0105
106	108870	PEL 6	0106
107	108871	PEL 7	0107
108	108860	PE ng Maka	0108
109	108858	PE ng Mayit-Manasa	0109
110	108859	PE ng Nagsinamo	0110
111	108861	PE ng Nakal	0111
112	108862	PE ng Piis	0112
113	301366	NAGSINAMO NHS (Formerly INTEGRATED SCHOOL OF NAGSINAMO)	0113
114	301364	PSL	0114
115	165011	Baao ES (new)	0115
116	108890	Balaybalay ES	0116
117	108891	Concepcion ES	0117
118	108892	Liwayway ES	0118
119	108893	Mabato ES	0119
120	108894	Mauban North ES I	0120
121	108895	Mauban North ES II	0121
122	165002	Remedios I ES (Annex) Bulusok	0122
123	108897	Remedios II ES	0123
124	108898	San Lorenzo ES	0124
125	108899	San Miguel-SanRafael ES	0125
126	108900	SWA ES	0126
127	165010	Tejero ES	0127
128	108896	Remedios I ES (temporarily closed SY 2008-2009)	0128
129	308007	LIWAYWAY NHS	0129
130	301350	MSE MEM. SCHOOL OF ARTS & TRADES (Formerly MSE MEM. COL. OF ARTS & TRADES)	0130

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Number	School ID	School/Office	LOCATION CODE
131	108901	Alitap ES	0131
132	108902	Bagong Bayan ES	0132
133	108904	Cagbalete I Annex ES	0133
134	108903	Cagbalete I ES	0134
135	108905	Cagbalete II ES (P.H. Dela Costa ES)	0135
136	108906	Cagsiay I ES	0136
137	108907	Cagsiay II ES	0137
138	108909	Cagsiay III Annex ES	0138
139	108908	Cagsiay III ES	0139
140	108910	Doña Aurora ES	0140
141	108911	Mauban South CES I	0141
142	165006	Mauban South CES II	0142
143	110160	Pilaway ES	0143
144	108912	Plaridel ES	0144
145	108913	Polo ES	0145
146	108914	Rosario ES	0146
147	108915	San Jose ES	0147
148	108916	Sta. Lucia ES	0148
149	108917	Sto. Niño ES	0149
150	301301	CAGBALETE Is. NHS	0150
151	308005	CAGSIAY I NHS	0151
152	308015	CAGSIAY III NHS	0152
153	301319	DR. MARIA D. PASTRANA HS (MSOHS)	0153
154	108963	Bantigue ES	0154
155	108964	Bigo ES	0155
156	108966	Bukal ES	0156
157	108969	Mapagong-Alupaye ES	0157
158	108970	Pagbilao CES (Pagbilao CES & Pabilao East CES)	0158
159	108971	Pagbilao East ES	0159
160	108972	Pagbilao West ES	0160
161	108974	Parang Pinagbayanan ES	0161
162	108977	Talipan ES	0162
163	308004	PAGBILAO NHS (Formerly 2nd campus/Pagbilao NHS Annex)	0163
164	301407	TALIPAN NHS	0164
165	108962	Bagumbungan ES	0165
166	65)	Binahaan Integrated School (Binahaan ES)	0166
167	108967	Malicboy East ES	0167
168	108968	Malicboy West ES	0168
169	108973	Palsabangon ES	0169
170	108975	Polo North ES	0170
171	108976	Polo South Elementary School	0171
172	500862	BINAHAAN INTEGRATED SCHOOL	0172
173	301367	PAGBILAO GRANDE Is. NHS	0173

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Number	School ID	School/Office	LOCATION CODE
174	308030	SIL. MALICBOY NHS (Formerly 1st campus/Pagbilao NHS main)	0174
175	109021	Balungay ES	0175
176	109022	Bato ES	0176
177	109026	Bonbon ES	0177
178	108559	Bongliw ES	0178
179	109028	Calasumanga ES	0179
180	109031	Kinalagte ES	0180
181	109034	Libo ES	0181
182	109035	Lipata ES	0182
183	109037	Matangcap ES	0183
184	109038	Milawid ES	0184
185	109039	Pagitan ES	0185
186	109041	Pandan ES	0186
187	109042	Panukulan CS	0187
188	108569	Rizal ES	0188
189	308029	BONBON NHS	0189
190	301397	CALASUMANGA NHS (Formerly SAN JUAN NHS Ext.)	0190
191	301344	LIBO NHS	0191
192	301396	PANUKULAN NHS(formerly San juan NHS)	0192
193	108978	Amaga ES	0193
194	108981	Busdak ES	0194
195	108984	Guinaygayan ES	0195
196	108986	Katakian ES	0196
197	108987	Kilogan ES	0197
198	501326 (108988)	Luod Integrated Sch. (Luod ES)	0198
199	108989	Patnanungan CS	0199
200	108990	Patnanungan Norte ES	0200
201	108991	Sinintan ES	0201
202	108992	Tapol ES	0202
203	308028	BUSDAK NHS (Formerly BUSDAK NHS PATNANUNGAN NHS Annex)	0203
204	501326	LUOD INTEGRATED SCHOOL	0204
205	301374	PATNANUNGAN NHS	0205
206	305524	PAARALANG SEKUNDARYA NG PATNANAUNGAN NORTE	0206
207	108979	Apad ES	0207
208	108980	Bukal ES	0208
209	108982	Casuguran ES	0209
210	108983	Gango ES	0210
211	108985	Jomalig CES	0211
212	302394	APAD JOMALIG NHS	0212
213	301333	JOMALIG NHS	0213
214	109019	Anawan ES	0214
215	109020	Balesin ES	0215
216	109023	Bigyan ES	0216
217	109024	Binibifinan ES	0217





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Number	School ID	School/Office	LOCATION CODE
218	109025	Bislian ES	0218
219	109027	Bucao ES	0219
220	109029	Canicanian ES	0220
221	109030	Kalubakis ES	0221
222	109032	Languyin ES	0222
223	109033	Libjo ES	0223
224	109036	Macnif ES	0224
225	109040	Pamatdan ES	0225
226	109043	Pelion ES	0226
227	109044	Pinaglubayan ES	0227
228	109045	Polillo CS	0228
229	109046	Sabang ES	0229
230	109047	Salipsip ES	0230
231	109048	Sibulan ES	0231
232	109049	Taluong ES	0232
233	109050	Tamulaya ES	0233
234	301378	BALESIN INTEGRATED SCHOOL (Formerly POLILLO NHS EXT.)	0234
235	301377	POLILLO NHS	0235
236	308047	POLILLO NHS EXT.	0236
237	301382	SABANG NHS	0237
238	301408	TALUONG NHS	0238
239	109062	Bagong Silang ES	0239
240	109063	Capalong ES	0240
241	109064	Cawayan ES	0241
242	109065	Kiloloron ES	0242
243	109066	Little Baguio ES	0243
244	109067	Llavac ES	0244
245	109068	Lubayat ES	0245
246	109069	Malapad ES	0246
247	109070	Mallilit na Bato ES	0247
248	109071	Maragondon ES	0248
249	109072	Maunlad ES	0249
250	109073	Pandan ES	0250
251	109074	Real CES	0251
252	109075	Tagumpay ES	0252
253	109076	Tanauan ES	0253
254	109077	Tignoan ES	0254
255	109078	Ungos ES	0255
256	301412	UNGOS INTEGRATED NHS	0256
257	301413	UNGOS NHS EXT. Classes Llavac	0257
258	308026	LUBAYAT NHS (Formerly UNGOS NHS EXT. Classes Lubayat)	0258
259	109079	Alupay ES	0259
260	109080	Apasan ES	0260
261	109082	Banot ES	0261





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Number	School ID	School/Office	LOCATION CODE
262	109083	Bilucan Elementary School	0262
263	109084	Caldong Resettlement ES	0263
264	109081	Pang-alaalang Paaralang A. S. Dayo (Bataan ES)	0264
265	109085	Sampaloc ES Main	0265
266	109086	Sampaloc ES I	0266
267	109087	Sampaloc ES II (G-Hills)	0267
268	308037	ADELA S. TORRES NHS	0268
269	301384	SAMPALOC NHS	0269
270	308036	QUEZON SCIENCE HS	0270
271	108617	Kinatihan I ES	0271
272	108618	Kinatihan II ES	0272
273	108619	Malabanban Norte ES	0273
274	108620	Malabanban Sur ES	0274
275	108621	Mangilag Norte ES	0275
276	108622	Mangilag Sur ES	0276
277	108623	Masalukot IV ES	0277
278	108624	Masalukot V ES	0278
279	108625	Mayabobo ES	0279
280	108626	Pahinga Norte ES	0280
281	108627	Pahinga Sur ES	0281
282	108628	San Andres ES	0282
283	108629	San Isidro ES	0283
284	108630	Santa Catalina CS	0284
285	108631	STA. CATALINA NORTE ES	0285
286	308016	DOLORES MACASAET NHS (Formerly STA. CATALINA NHS AMLAND EXT.)	0286
287	308019	DR. PANFILO CASTRO NHS (Formerly BUKAL SUR - MANGILAG ANNEX)	0287
288	301403	STA. CATALINA NHS	0288
289	108632	Buenavista East ES	0289
290	108633	Buenavista West Elementary School	0290
291	108634	Bukal Norte Elementary School	0291
292	108635	Bukal Sur Elementary School	0292
293	108636	Candelaria Elementary School 1 & 2	0293
294	108637	Candelaria ES, Main	0294
295	108638	Masalukot 1 ES	0295
296	108639	Masalukot 2 ES	0296
297	108640	Masalukot 3 ES	0297
298	108641	Masin ES	0298
299	108642	Mayapyap Elementary School	0299
300	301297	BUKAL SUR NHS	0300
301	308040	DR. PANFILO CASTRO NHS - Masalukot I Annex	0301
302	108672	Antonino ES	0302

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Number	School ID	School/Office	LOCATION CODE
303	108673	Rosendo Algenio ES (Antonino ES Annex (San Mateo)	0303
304	108674	Bulakin ES	0304
305	108675	Bungoy ES	0305
306	108677	Dolores CS	0306
307	108676	Dolores CS Annex	0307
308	108678	Don Eulogio Capino ES	0308
309	108679	Don Eulogio Capino ES Annex (Putol)	0309
310	108680	Don Severo Felismino ES	0310
311	108681	Kinabuhayan ES	0311
312	108682	Pedro Bombane ES	0312
313	108683	Pinagdanlayan ES	0313
314	301317	DAGATAN NHS	0314
315	301318	STA. LUCIA NHS (Formerly Dagatan NHS Annex)	0315
316	109101	Arawan ES	0316
317	109102	Briones ES	0317
318	109103	Bulihan ES	0318
319	109104	Callejon ES	0319
320	109105	Del Valle ES	0320
321	109106	Domingo M. Isabedra MES (Loob ES)	0321
322	109107	Magsaysay ES	0322
323	109108	Matipunso ES	0323
324	109109	Niling ES	0324
325	109110	Pury ES	0325
326	109111	Sampaga ES	0326
327	109112	San Antonio CS	0327
328	109113	Sintorisan ES	0328
329	301305	CALLEJON NHS	0329
330	301385	SAN ANTONIO NHS	0330
331	308046	JUANITO C. WAGAN NHS (formerly San Antonio NHS Annex)	0331
332	109158	Antipolo ES	0332
333	109159	Balubal ES	0333
334	109160	Bucal ES	0334
335	109161	Canda ES	0335
336	109162	Castañas E/S	0336
337	109163	Jose Rizal ES	0337
338	501329 (109165)	Mamala Integrated School (Mamala ES)	0338
339	109164	Manuel L. Quezon ES	0339
340	109166	Morong ES	0340
341	109167	Pantoc ES	0341
342	109168	Pili ES	0342
343	109169	Sariaya East Central Main ES	0343

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Number	School ID	School/Office	LOCATION CODE
344	109170	Talaan ES	0344
345	109171	Tumbaga I ES	0345
346	109172	Tumbaga II ES	0346
347	301308	CANDA NHS	0347
348	308041	CASTANAS NHS	0348
349	501329	MAMALA INTEGRATED SCHOOL	0349
350	308032	PILI NHS (Formerly LUTUCAN NHS Pili Ext.)	0350
351	305598	SARIAYA NHS	0351
352	301502	QNHS	0352
353	137003	Banfilan ES (new)	0353
354	109173	Bignay I ES	0354
355	109174	Bignay II ES	0355
356	109175	Bogon ES	0356
357	109176	Concepcion Banahaw ES	0357
358	109177	Concepcion Ibaba ES	0358
359	109178	Concepcion Pinagbakuran ES	0359
360	109179	Emiliano Gala ES	0360
361	109190	Gov. Natalio & Susana Enriquez ES	0361
362	109180	Guisguis Talon Main ES	0362
363	109182	Janagdong I ES	0363
364	109183	Janagdong II ES	0364
365	109184	Kiling ES	0365
366	109181	Lutgarda Causapin ES	0366
367	109185	Lutucan Bata ES	0367
368	109186	Lutucan CS	0368
369	165005	Lutucan I ES	0369
370	109187	Manggalang I ES	0370
371	109188	Montecillo Elementary School	0371
372	109189	Sampaloc I ES	0372
373	109191	San Roque ES	0373
374	109192	Sfo. Cristo ES	0374
375	109193	Tulo-tulo ES	0375
376	308043	BIGNAY NHS	0376
377	308020	GOVERNOR ANACLETO ALCALA NHS (Formerly Gov. Anacleto Alacala HS & Form	0377
378	301349	LUTUCAN INTEGRATED NHS	0378
379	109264	Aquino ES	0379
380	109265	Ayusan ES	0380
381	109266	Behia ES	0381
382	109267	Bukal ES	0382
383	109268	Bula Elementary	0383
384	109269	Bulakin Elementary School	0384
385	109272	Claro M. Recto Mem. CS	0385
386	109274	Doña Concepcion H. Umali ES	0386
387	109277	Lalig ES	0387





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Number	School ID	School/Office	LOCATION CODE
388	109281	San Agustin ES	0388
389	109282	San Francisco ES	0389
390	109284	San Jose ES	0390
391	109286	San Pedro ES	0391
392	109289	Tamisian ES	0392
393	109290	Tiaong East ES	0393
394	308012	GLORIA UMALI INTEGRATED NHS	0394
395	301380	RECTO MEM. NHS	0395
396	308033	LALIG NHS (RECTO MEM. NHS - Annex (Lalig))	0396
397	109263	Anastacia ES	0397
398	109270	Cabatang ES	0398
399	109271	Cabay ES	0399
400	109273	Del Rosario ES	0400
401	109275	Hilirang Buli ES	0401
402	109276	Lagalag ES	0402
403	109278	Lusacan ES	0403
404	109279	Païsa ES	0404
405	109280	Palagaran ES	0405
406	109283	San Isidro ES	0406
407	109285	San Juan ES	0407
408	109287	Tagbakin ES	0408
409	109288	Talisay ES	0409
410	301299	CABAY NHS	0410
411	301348	LUSACAN NHS	0411
412	301370	PAIISA NHS	0412
413	308035	TALISAY NHS (LUSACAN NHS Annex)	0413
414	165001	Bagong Silang ES	0414
415	108536	Batabat ES	0415
416	108537	Buenavista CES	0416
417	108539	Cabong ES	0417
418	108540	De La Paz ES	0418
419	108541	Del Rosario ES	0419
420	108544	Mabutag ES	0420
421	108545	Magallanes ES	0421
422	165008	Sabang Primary School	0422
423	108548	San Isidro Ibaba ES	0423
424	108551	San Vicente ES	0424
425	301296	BUENAVISTA NHS	0425
426	308014	CABONG NHS (Formerly CABONG INTEGRATED HIGH SCHOOL)	0426
427	108538	Bukal ES	0427
428	108542	Esperanza ES	0428
429	108543	Hagonghong ES	0429
430	108546	Masaya PS	0430
431	108547	San Diego ES	0431





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Number	School ID	School/Office	LOCATION CODE
432	108549	San Isidro Ilaya ES	0432
433	108550	San Pedro ES	0433
434	108552	Siain ES (Siain PS)	0434
435	108553	Villa Aurora ES	0435
436	108554	Villa Magsaysay ES	0436
437	108555	Villa Veronica ES	0437
438	308018	SAN PEDRO NHS (Formerly SAN PEDRO NHS - BUENAVISTA NHS ANNEX)	0438
439	308006	HAGONGHONG INTEG. SCHOOL	0439
440	308008	MALIGAYA NHS	0440
441	108643	Ajos ES	0441
442	108644	Anusan ES	0442
443	108648	Camandilson ES	0443
444	108649	Catanauan CS	0444
445	108652	Don Abadilla ES	0445
446	108653	Doongan Ibaba ES	0446
447	108657	Milagrosa ES	0447
448	108660	San Jose Anyao ES	0448
449	108661	San Pablo Suha ES	0449
450	108662	San Roque ES	0450
451	108668	Tagbacan Ibaba ES	0451
452	108669	Peregrino C. Natividad ES (Tagbacan Ilaya ES)	0452
453	108670	Tagbacan Silangan ES	0453
454	301310	CATANAUAN NHS	0454
455	308025	SAN JOSE NHS (Formerly TAGBACAN ILAYA INTEG. SEC. EXT. CLASSES)	0455
456	301401	SAN ROQUE NHS	0456
457	301312	TAGBACAN NHS (Formerly TAGBACAN ILAYA INTEGRATED SCH.)	0457
458	108645	Bolo ES	0458
459	108647	Bulagsong ES	0459
460	108650	Cutcutan ES	0460
461	108651	Dahican ES	0461
462	108654	Ireneo L. Comiso ES (Doongan Ilaya ES)	0462
463	108655	Macpac ES	0463
464	108656	Manuel Uy Ek Liang ES (Matandang Sabang Kan. ES)	0464
465	108658	Navitas ES	0465
466	108659	San Isidro ES	0466
467	108663	SAN VICENTE KANLURAN ES	0467
468	108664	San Vicente Silangan ES	0468
469	108665	Sta. Maria Dao ES	0469
470	108666	Tagabas Ibaba ES	0470
471	108667	Tagabas Ilaya ES	0471
472	108671	Tuhian ES	0472
473	301311	DOONGAN ILAYA NHS (Formerly Catanaun NHS Ext.)	0473
474	308001	MATANDANG SABANG NHS	0474
475	301391	SAN ISIDRO NHS	0475
476	308010	SAN VICENTE KANLURAN NHS	0476

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Number	School ID	School/Office	LOCATION CODE
477	301392	TAGABAS IBABA NHS	0477
478	108684	Bacong Ibaba ES	0478
479	108685	Bacong Ilaya ES	0479
480	108686	Gen. Luna CS	0480
481	108687	Lavides ES	0481
482	108688	Magsaysay ES	0482
483	108689	Malaya ES	0483
484	108690	Nieva ES	0484
485	501523 (108691)	Sergio Balane Integrated School (Recto ES)	0485
486	108692	San Ignacio Ibaba ES	0486
487	108693	San Ignacio Ilaya ES	0487
488	108694	San Isidro ES	0488
489	108695	San Nicolas ES	0489
490	108696	San Vicente ES	0490
491	108697	Sumilang ES	0491
492	108698	Villarica Elementary School	0492
493	301354	MALAYA NHS	0493
494	301393	SAN ISIDRO NHS	0494
495	305767	GENERAL LUNA NHS	0495
496	501325	SERGIO BALANE INTEGRATED SCHOOL	0496
497	108872	Amontay ES	0497
498	108873	Anos ES	0498
499	108874	Calantas ES	0499
500	108875	Lahing ES	0500
501	108876	Mabini Ibaba ES	0501
502	108877	Macalelon Central Elementary School	0502
503	108878	Macalelon CES Annex	0503
504	108879	Malabahay ES	0504
505	108880	Mambog ES	0505
506	108881	Olongtao Ibaba ES	0506
507	108882	Olongtao Ilaya ES	0507
508	108883	P. Herrera ES	0508
509	108884	San Isidro ES	0509
510	108885	San Nicolas ES	0510
511	108886	San Vicente ES	0511
512	108887	Taguin ES	0512
513	108888	Tubigan ES	0513
514	108889	Vista Hermosa ES	0514
515	301303	CALANTAS NHS	0515
516	301360	OLONGTAO NHS	0516
517	108919	Ajos ES	0517
518	108920	Anonang ES	0518
519	108921	Bagupaye ES	0519





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Number	School ID	School/Office	LOCATION CODE
520	108922	Bolo ES	0520
521	108924	Burgos ES	0521
522	108925	Calangcang ES	0522
523	108930	Ilayang Cambuga ES	0523
524	108931	Latangan ES	0524
525	108932	Magsaysay ES	0525
526	108933	Malibago ES	0526
527	108937	Parang ES	0527
528	108942	Santa Rosa ES	0528
529	301282	AJOS NHS	0529
530	301288	BAGUPAYE NHS	0530
531	301295	BONDOC PENINSULA AGRI. HS	0531
532	305597	BARANGAY BURGOS NHS	0532
533	108918	Acaciahan ES	0533
534	108923	Buenavista ES	0534
535	108927	Canuyep ES	0535
536	108928	Ibabang Yuni ES	0536
537	108929	Ilayang Yuni ES	0537
538	108934	Matataja ES	0538
539	108935	Mulanay CES	0539
540	108936	Pakling ES	0540
541	108938	Patabog ES	0541
542	108939	Pinagpalapalahan ES	0542
543	108940	San Isidro ES	0543
544	108941	San Pedro ES	0544
545	108943	Sumagonsong ES	0545
546	301283	MAGSAYSAY NHS (Formerly Ajos Ext.)	0546
547	301329	ILAYANG YUNI NHS	0547
548	301330	PAKIING NHS	0548
549	301373	DONA FRANCISCA ALVAREZ REJANO INTEGRATED SCHOOL (FORMERLY PATABOG)	0549
550	108946	Cabuyao ES	0550
551	108947	Danlagan ES	0551
552	108950	Hinguiwin ES	0552
553	108952	Kinagunan ES	0553
554	108953	Lipata ES	0554
555	108954	Padre Burgos CS	0555
556	108955	Pinaninding ES	0556
557	501327 (108956)	Polo Integrated Sch (Polo ES)	0557
558	108958	Sipa ES	0558
559	108959	Villa Paz ES	0559
560	108960	Walay ES	0560
561	108961	Yawe ES	0561
562	308023	DANLAGAN NHS (Formerly KINAGUNAN IBABA NHS EXT.)	0562
563	301326	HINGUIWIN NHS	0563





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Number	School ID	School/Office	LOCATION CODE
564	301337	LINA GAYETA-LASQUETY NHS (Formerly KINAGUNAN IBABA NHS)	0564
565	501327	POLO INTEGRATED SCHOOL	0565
566	301394	SAN ISIDRO NHS	0566
567	108944	Agdangan CS	0567
568	108945	Binagbag ES	0568
569	108948	Dayap ES	0569
570	108949	E. Licup ES	0570
571	108951	Ilayang Kinagunan ES	0571
572	108957	Salvacion ES	0572
573	301293	BINAGBAG NHS	0573
574	301321	E. SALVADOR NHS	0574
575	109000	Amontay ES	0575
576	109001	Cabulihan ES	0576
577	109002	Cawayanin ES	0577
578	109003	Dulong Bayan ES	0578
579	109004	Gangahin ES	0579
580	109005	Pacatin ES	0580
581	109006	Piña ES	0581
582	109007	Pitogo CES I	0582
583	109008	Pitogo CES II	0583
584	109009	Poctol ES	0584
585	109010	Quinagasan ES	0585
586	109011	Rizalino ES	0586
587	109012	Sampaloc ES	0587
588	109013	Saliyao ES	0588
589	109014	Sumag ES	0589
590	301285	AMONTAY NHS	0590
591	301300	CABULIHAN NHS	0591
592	301376	PITOGO COMMUNITY HS	0592
593	301383	SAMPALOC NHS	0593
594	109088	Alibababan ES	0594
595	109089	Banaba ES	0595
596	109091	Camflora ES Annex	0596
597	109090	Camflora ES	0597
598	109092	Inanuran ES	0598
599	109093	Mangero ES	0599
600	109094	Pansoy ES	0600
601	109095	San Andres CES	0601
602	109096	Segaras ES	0602
603	109097	Tala ES	0603
604	109098	Talisay ES	0604
605	109099	Tamnao ES	0605
606	109100	Yugno ES	0606
607	301306	CAMFLORA NHS	0607





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Number	School ID	School/Office	LOCATION CODE
608	308024	CAMFLORA NHS ANNEX	0608
609	109114	Aurora ES	0609
610	109116	Bayog ES	0610
611	109117	Busdak ES	0611
612	109119	Casay ES	0612
613	109120	Cawayan II ES	0613
614	109123	Huyon-Uyon ES	0614
615	109124	Loawan ES	0615
616	109125	Look Awasan ES	0616
617	109126	Mabuhay ES	0617
618	109127	Mabungga ES	0618
619	109132	Pugo PS	0619
620	109134	Tayuman ES	0620
621	301309	CASAY NHS	0621
622	301298	DR.VIVENCIO M. MARQUEZ NHS (formerly busdak nhs)	0622
623	308044	HUYON UYON NHS	0623
624	301409	JACINTO G. ESPLANA (TAYUMAN NHS)	0624
625	301390	MARCIAL B. VILLANUEVA NHS (Formerly SAN FRANCISCO NHS)	0625
626	308003	STO. NIÑO NATIONAL HIGH SCHOOL (FORMERLY PAGSANGAHAN NATION	0626
627	109115	Aurora Central Annex I ES	0627
628	109118	Butanguiad ES	0628
629	109121	Cumbahan ES	0629
630	109122	Don Juan Vercelos ES	0630
631	501752 (109128)	Madagoldol Integrated Sch. (Madagoldol ES)	0631
632	109129	Gregorio G. Edaña Sr. ES (Nasalaan ES)	0632
633	109130	Pagsangahan ES	0633
634	109131	Pantay ES	0634
635	109133	Pugon ES	0635
636	109135	Tumbaga ES	0636
637	109136	Viva Antipolo ES	0637
638	308034	BUTANGUIAD NHS	0638
639	308039	LUALHATI D. EDANO	0639
640	302326	MABUNGA NHS	0640
641	501752	MADAGOLDOL INTEGRATED SCHOOL	0641
642	301369	PAGSANGAHAN NHS	0642
643	301379	PUGON NHS	0643
644	301368	RENATO EDANO VICENCIO NHS (Formerly PNHS-DON JUAN VERCELOS ANNEX)	0644
645	301411	TUMBAGA NHS	0645
646	109140	Binay ES	0646
647	109141	Busokbusokan ES	0647
648	109146	Nangka ES	0648
649	109148	Punta ES	0649
650	109149	Rizal ES	0650
651	109151	San Juan ES	0651





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652	109152	San Narciso CES	0652
653	109153	San Vicente ES	0653
654	109154	Vigo CES	0654
655	109156	Villa Reyes ES	0655
656	109157	White Cliff ES	0656
657	109155	Villa Maxino PS (Closed SY 2011-12)	0657
658	301399	GODOFREDO M. TAN MEM. SCH. OF ARTS & TRADES (Formerly SAN NARCISO VOC.)	0658
659	301322	GREGORIO REYES NHS	0659
660	308031	WHITE CLIFF NHS	0660
661	109137	Abuyon ES	0661
662	109138	Bangkuro ES	0662
663	109139	Bani ES	0663
664	109142	Calwit ES	0664
665	109143	Guinhalinan ES	0665
666	109144	Lakdayan ES	0666
667	109145	Maguifing ES (Manlampong ES)	0667
668	109147	Pinagsama ES	0668
669	109150	San Isidro ES	0669
670	301280	ABUYON NHS	0670
671	301281	ANHS-DONA SALUD ANNEX	0671
672	109291	Almacen ES	0672
673	109292	Beredo ES	0673
674	109294	Bienvenido S. Lat ES	0674
675	109293	Bonifacio ES	0675
676	109295	Cabulihan ES	0676
677	109296	Caigdal ES	0677
678	109297	Kallilayan ES	0678
679	109298	Mabini ES	0679
680	109299	Muliguin ES	0680
681	109300	Panaon ES	0681
682	109301	Pocotol ES	0682
683	109302	Punta ES	0683
684	109303	Rizal ES	0684
685	109304	San Roque ES	0685
686	109305	Santayana ES	0686
687	109306	Unisan CES	0687
688	301302	CAIGDAL NHS	0688
689	301371	LEONARDA D. VERA CRUZ NHS (Formerly Panaon NHS)	0689
690	301414	UNISAN INTEGRATED NHS	0690
691	108503	Alabat CES	0691
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692	108504	Angeles Caglate Integrated Sch. (Angeles Caglate ES)	0692
693	108505	C.B. Encarnado Integrated School (C.B. Encarnado ES)	0693
694	108506	Pambilan ES	0694

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695	501220 (108507)	R T Camacho Integrated School (R. T. Camacho ES)	0695
696	301284	ALABAT Is. NHS	0696
697	501219	ANGELES CAGLATE INTEG SCHOOL	0697
698	500866	CB ENCARNADO INTEGRATED SCHOOL	0698
699	501220	RT CAMACHO INTEG SCHOOL	0699
700	108508	Angeles ES	0700
701	108509	Atimonan CES (Merged Atimonan CS I & Atimonan CS II)	0701
702	501324 (108512)	Balubad Integrated School (Balubad ES)	0702
703	108513	Buhangin ES	0703
704	108514	Caridad Ibaba ES	0704
705	108515	Caridad Ilaya ES	0705
706	108516	Inalig ES	0706
707	108521	Malusak ES	0707
708	108522	Manggalayan Bundok ES	0708
709	108523	Manggalayan Labak ES	0709
710	108524	Matanag ES	0710
711	108526	Ponon ES	0711
712	108529	San Rafael ES	0712
713	108534	Villa Ibaba ES	0713
714	108535	Villa Ilaya ES	0714
715	301286	ATIMONAN NCHS	0715
716	501324	BALUBAD INTEGRATED SCHOOL	0716
717	301357	MALUSAK NHS	0717
718	301400	SAN RAFAEL NHS	0718
719	108511	Atimonan CS - Annex	0719
720	108517	Magsaysay ES	0720
721	108518	Maligaya ES	0721
722	108519	Malinao Ibaba ES	0722
723	108520	Malinao Ilaya ES	0723
724	108525	Montes Balaon ES	0724
725	108527	Rizal ES	0725
726	108528	San Andres Bundok ES	0726
727	108530	Sapaan ES	0727
728	108531	Sta. Catalina ES	0728
729	108532	Sta. Catalina ES Annex	0729
730	108533	Tagbakin ES	0730
731	301355	MALIGAYA NHS	0731
732	301356	MALINAO ILAYA NHS	0732
733	108572	Anahawan Elementary School	0733
734	108573	Bucal ES	0734
735	108574	Calauag East CES	0735
736	108575	Capaluhan ES	0736
737	108576	Catangtang ES	0737

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738	108577	Dapdap ES	0738
739	108578	Lainglaingan ES	0739
740	108579	Maclang ES	0740
741	108580	Mambaling ES	0741
742	108581	Municipal Sector ES	0742
743	108582	Rizal Ibaba ES	0743
744	108583	San Roque ES	0744
745	108584	Sinag ES	0745
746	108585	Sumilang ES	0746
747	108586	Tabansak ES	0747
748	108587	Talingting ES	0748
749	108588	Tamis ES	0749
750	108589	Viñas ES	0750
751	108590	Yaganak ES	0751
752	301341	LBS of FISHERIES ANNEX	0752
753	308022	RUFINA P. TRINIDAD MEM. NHS (Formerly STO. DOMINGO EXT. BRGY. DAPDAP)	0753
754	301402	SAN ROQUE ILAYA NHS	0754
755	108591	Anas ES	0755
756	108592	Apad ES	0756
757	108593	Atulayan ES	0757
758	108594	Bantulinan ES	0758
759	108595	Binutas ES	0759
760	108596	Buli ES	0760
761	108597	Cunalum ES	0761
762	108598	Dominlog ES	0762
763	108599	Doña Aurora ES	0763
764	108600	Kinalin ES	0764
765	108601	Kinamaligan ES	0765
766	108602	Lagay ES	0766
767	108603	Lungib ES	0767
768	108604	Pandanán ES	0768
769	108605	Pangahoy ES	0769
770	108606	Pinagkamaligan ES	0770
771	108607	Sabang ES	0771
772	108608	San Quintin ES	0772
773	108609	Sta. Maria ES	0773
774	108610	Sta. Rosa ES	0774
775	108611	Sto. Domingo ES	0775
776	108612	Sumulong ES	0776
777	108613	Tinambulan ES	0777
778	108614	Tiniguiban ES	0778
779	108615	Villa Magsino ES	0779
780	108616	Villa San Isidro ES	0780
781	308017	APAD NHS (Formerly APAD EXT. CLASSES - STO. DOMINGO NHS)	0781





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Number	School ID	School/Office	LOCATION CODE
782	301291	BANTULINAO INTEG. SCH.	0782
783	301304	CALAUAG NHS	0783
784	308021	DR. ARSENIO C. NICOLAS NHS	0784
785	308027	ANANIAS A. DIAMANTE INTEGRATED NHS (formerly DR. ARSENIO C. NICOLAS NHS -	0785
786	301339	LAGAY NHS	0786
787	308011	STO. ANGEL NHS (Formerly STO. ANGEL (LAGAY ANNEX) HS)	0787
788	301404	STO. DOMINGO NHS	0788
789	308013	VILLA SAN ISIDRO NHS	0789
790	108726	Aloneros ES	0790
791	108728	Bagong Silang ES	0791
792	108732	Danlagan ES	0792
793	108733	Don Guillermo Eleazer ES	0793
794	108736	Gapas ES	0794
795	108744	San Luis I ES	0795
796	108745	San Luis II ES	0796
797	108746	San Roque ES	0797
798	108750	Sisi ES	0798
799	108747	Sta. Cruz ES	0799
800	301342	ALONEROS NHS (Formerly LBS of FISHERIES EXT. Classes)	0800
801	301323	GUINAYANGAN NHS	0801
802	305768	GUINAYANGAN SENIOR HS	0802
803	301324	STA. CRUZ NHS (Formerly GUINAYANGAN NHS EXT. - Sta. Cruz)	0803
804	301320	DUNGAWAN NHS	0804
805	108727	Arbismen ES	0805
806	108729	Capuluan Tulon ES	0806
807	108730	Dancalan Caimawan ES	0807
808	108731	Dancalan Central ES	0808
809	108734	Dungawan Central ES	0809
810	108735	Dungawan Paalyunan ES	0810
811	108737	Gregorio M. Mendoza ES	0811
812	108738	Guinayangan ES	0812
813	108739	Ligpit Bantayan ES	0813
814	108740	Lubigan ES	0814
815	108741	Mabini ES	0815
816	108742	Nabangka ES	0816
817	108743	San Isidro ES	0817
818	108749	Sintones ES	0818
819	108748	Sta. Maria ES	0819
820	301359	NABANGKA NHS	0820
821	108751	Anonangin ES	0821
822	108752	Bamban ES	0822
823	108753	Bantad ES	0823
824		Villafuerte ES	0824
825	108754	Biga ES	0825
826		Labnig ES	0826





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Number	School ID	School/Office	LOCATION CODE
827	108755	Binambang ES	0827
828	108756	Camohaguin ES	0828
829	108757	Cawayan ES	0829
830	108758	Gayagayaan ES	0830
831	108759	Gumaca East CES	0831
832	108760	Hagakhakin ES	0832
833	108761	Lagyo ES	0833
834	108762	Panikihan ES	0834
835	108763	Roosevelt ES	0835
836	108764	Villa Padua ES	0836
837	301290	BANTAD NHS	0837
838	301307	CAMOHAGUIN NHS	0838
839	301340	LAMON BAY SCH. OF FISHERIES	0839
840	301372	PANIKIHAN NHS	0840
841	108765	Calumangin ES	0841
842	108766	Casasahan ES	0842
843	108767	Gumaca West CES (Gumaca West I & II CS merged)	0843
844	500444 (108769)	Gumaca Integrated School (Inaclagan ES)	0844
845	108770	Mabunga ES	0845
846	108771	Pagsabangan ES	0846
847	108772	Plaza Rizal ES	0847
848	108773	Progreso ES	0848
849	108774	Rosario ES	0849
850	108775	Sastre ES	0850
851	108776	Villa Arcaya ES	0851
852	165009	Villa Bota ES	0852
853	108777	Villa Perez ES	0853
854	108778	Villa Victoria ES	0854
855	500444	GUMACA INTEGRATED SCHOOL	0855
856	301325	GUMACA NHS	0856
857	301415	VILLA PEREZ NHS	0857
858	108797	Banabahin ES	0858
859	108798	Bebifo ES	0859
860	108799	Cagacag ES	0860
861	108800	Canda Ibaba ES	0861
862	108801	Canda Ilaya ES	0862
863	108802	Cawayanin ES	0863
864	108803	Cogorin Ibaba ES	0864
865	108804	Cogorin Ilaya ES	0865
866	108805	Don Emilio Salumbides ES	0866
867	108806	Esperanza Ibaba ES	0867
868	108808	Inalusan ES	0868
869	108809	Lalaguna I ES	0869

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Number	School ID	School/Office	LOCATION CODE
870	108811	Mabanban ES	0870
871	108812	Magallanes ES	0871
872	108813	Pamampangin ES	0872
873	108814	Pisipis ES	0873
874	108815	Rosario ES	0874
875	108816	Samat ES	0875
876	108817	San Andres ES	0876
877	108819	Sta. Catalina ES	0877
878	108820	Sto. Niño ES	0878
879	108821	Sumalang ES	0879
880	108822	Tan-Ag ES	0880
881	108823	Vegaflor ES	0881
882	108824	Vergaña ES	0882
883	108825	Veronica ES	0883
884	108826	Villa Aurora ES	0884
885	108827	Villaespina ES	0885
886	108828	Villageda ES	0886
887	108829	Villahermosa ES	0887
888	108830	Villaminda Elementary School	0888
889	108807	Esperanza Ilaya ES (Temporarily closed SY 2011-2012)	0889
890	301351	MAGALLANES NHS	0890
891	308048	STA.CATALINA NHS-(formerly MAGALLANES NHS-Sta. Catalina Ext.	0891
892	308009	PAMAMPANGIN NHS	0892
893	301389	STO. NINO ILAYA NHS (Formerly SAN FRANCISCO B NHS STO. NINO ILAYA EXT.)	0893
894	301353	VERONICA NHS (Formerly MAGALLANES NHS VERONICA EXT.)	0894
895	108831	Alat-alafin ES	0895
896	108832	Binahian A ES	0896
897	108833	Binahian B ES	0897
898	108834	Concepcion ES	0898
899	108836	Don Gregorio C. Yumul, Sr. ES	0899
900	108838	Don Marcos Villegas Sr. ES	0900
901	108837	Don Mariano L. Barrameda ES	0901
902	108839	Don Mateo Lopez ES	0902
903	108840	Gomez ES	0903
904	108841	Guihay ES	0904
905	108842	Guites ES	0905
906	108843	Hondagua ES	0906
907	108844	Ilayang Ilog A ES	0907
908	108845	Ilayang Ilog B ES	0908
909	108846	Jongo ES	0909
		Page 21	
910	108847	Lopez West Elementary School Bldg. I	0910
911	108849	Lourdes ES	0911
912	108850	Matinik ES	0912
913	108851	Pansol ES	0913

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Number	School ID	School/Office	LOCATION CODE
914	108835	San Francisco B (Culong) ES	0914
915	108852	San Francisco B ES	0915
916	108853	San Miguel Dao I ES	0916
917	108854	San Miguel Dao II ES	0917
918	108855	San Rafael ES	0918
919	108856	Santa Elena ES	0919
920	108857	Don Rodolfo F. Agra ES (Sta. Teresa ES)	0920
921	108848	Talolong ES	0921
922	301346	COGORIN IBABA NHS	0922
923	308042	JONGO NHS.(formerly Cogorin Ibaba Ext.)	0923
924	301388	DAO NHS (Formerly San Miguel Dao II)	0924
925	301328	GUITES NHS (Formerly HONDAGUA NHS GUITES EXT.)	0925
926	301327	HONDAGUA NHS	0926
927	301387	ILAYANG ILOG-A NHS (Formerly SAN FRANCISCO B NHS ILAYANG ILOG A EXT.)	0927
928	301345	LOPEZ NCHS	0928
929	301352	PISIPIS NHS (Formerly MAGALLANES NHS PISIPIS EXT.)	0929
930	301386	SAN FRANCISCO B NHS	0930
931	108993	Mainit Norte ES	0931
932	501265	Severo Tejada Integrated School (Mainit Sur ES)	0932
933	108995	PAMBUHAN ES	0933
934	108996	Perez CS	0934
935	108997	Perez West ES	0935
936	108998	Pinagtubigan ES	0936
937	108999	Rizal-Maabof ES	0937
938	301375	PEREZ NHS	0938
939	501265	SEVERO TEJADA INTEGRATED SCHOOL	0939
940	109015	Concepcion ES	0940
941	109016	Ilasong ES	0941
942	109017	Plaridel CS	0942
943	109018	Tanauan ES	0943
944	301316	CONCEPCION NHS	0944
945	109051	Cometa ES	0945
946	109052	Del Pilar ES	0946
947	109053	Guinhawa ES	0947
948	109054	Gumubat ES	0948
949	109055	Ma. Febrer Maningas ES	0949
950	109056	Pedro Cabangon ES	0950
951	109057	Quezon ES	0951
952	109058	R. Sasot Elementary School	0952
953	109059	Sabang ES	0953
954	109060	Teofilo Olivera ES	0954
955	109061	Ulpiano Camacho ES	0955
956	301314	CESAR C. TAN MEM NHS (formerly Cometa Annex)	0956
957	301313	EVARISTO R. MACALINTAL MNHS (Formerly Cometa NHS)	0957
958	301365	JOEL B. ARQUIZA (PSL -GUINHAWA)	0958

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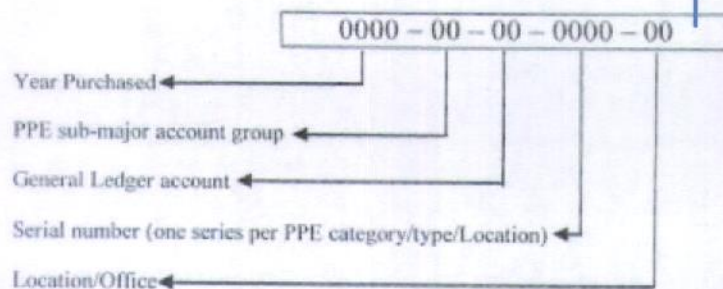
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Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Number	School ID	School/Office	LOCATION CODE
959	301315	PABLO D. MANINGAS NHS (Formerly Cometa NHS Ext.)	0959
960	109194	Aliji ES	0960
961	109195	Bagong Silang ES	0961
962	109199	Cabibihan ES	0962
963	109200	Cabuguang ES	0963
964	109202	Del Rosario ES	0964
965	109203	F.Y. Salumbides ES	0965
966	109204	Katimo ES	0966
967	109205	Kinatakutan ES	0967
968	109207	Laurel ES	0968
969	109211	Mahinta ES	0969
970	109212	Manato ES	0970
971	165004	Manato ES Annex	0971
972	109217	Rizal ES	0972
973	109219	San Diego ES	0973
974	109220	San Francisco ES	0974
975	109221	San Isidro ES	0975
976	109222	San Roque ES	0976
977	109224	Sta. Cecilia ES	0977
978	109225	Sta. Monica ES	0978
979	109226	Sto. Niño ES	0979
980	301287	BAGONG SILANG NHS	0980
981	308038	CABIBIHAN NHS	0981
982	301338	KINATAKUTAN NHS	0982
983	301395	SAN ISIDRO NHS	0983
984	301398	SANMANDEL CAR NHS	0984
985	301336	KATIMO NHS	0985
986	109196	Bamban ES	0986
987	109197	Bosigon ES	0987
988	109198	Bukal ES	0988
989	109201	Casipalan ES	0989
990	109206	Landing ES	0990
991	109208	Mabaang ES	0991
992	109209	Magsaysay ES	0992
993	109210	Maguibuay ES	0993
994	109213	Mansilay ES	0994
995	109214	Mapulot ES	0995
996	109215	Munting Parang ES	0996
997	109216	Payapa ES	0997
998	109218	Sabang ES	0998
999	109223	San Vicente ES	0999
1000	109227	Sto. Tomas ES	1000
1001	109228	Tabason ES	1001
1002	109229	Tagkawayan CES	1002



Number	School ID	School/Office	LOCATION CODE
1003	109230	Tunton ES	1003
1004	301289	BAMBAN NHS	1004
1005	308045	MANSILAY NHS	1005
1006	308002	MAPULOT NHS	1006
1007	301405	TABASON NHS	1007
1008	301406	TAGKAWAYAN NHS	1008
1009		GUMACA SUB-OFFICE	1009
1010		CATANAUAN SUB-OFFICE	1010
1011		REAL SUB-OFFICE	1011

- 5.6 Each government agency shall adopt a uniform property identification system for PPE wherein a unique Property Number shall be assigned for each PPE item, using the following numbering system:



The codes for the PPE sub-major account group and General Ledger account correspond to those provided in the Revised Chart of Accounts prescribed under the Accounting Manuals of the respective Sectors (National, Local and Corporate).

Additional digits may be used for serial number and location/office, as necessary.